Handy Hints to Create HTML Text

HTML (Hyper Text Markup Language) is the coding language that controls most of the Internet and it can seem confusing but it really isn't.

First tip is to think of it as Brackets, any code that begins a line must also end it.

Bold   opens the bold code closes the bold

<I>Italic</I> You can use either upper or lower case, just be consistent

<B><I>Bold Italic</I></B> note the order, sequence must mirror itself

Make font a color Red to make a font a color you must know the 6 digit code number for that color. But don't go nuts, it makes the page look trashy

Go to http://www.webselfedit.com/sitebuild/colorchart for an online color chart

Centers the text

Second tip, there is a style sheet that controls the text in the site, this maintains uniformity. It also limits how much font manipulating you can do. Let be

Some alt commands don't copy/paste, but they should work in the site text editor, so check your text to be sure " & " • and others transfer. There is no tab or indent control in the site, and using the space bar may not stay aligned.

To make links in the text follow this example:
<A href="http://www.thereminder.org">Text between arrows is a link</A>

To open a link in a new window add target="_blank" to the link code (see example below)
<A href="http://www.yourwebsitehere.com" target="_blank">Text between arrows is a link</A>

Whatever URL or address is inside the quotes makes the bracketed text a link to that address, at the end of that text there MUST be a closing tag </A>

An Email link works the same way:
your email address text

Note the text mailto: precedes the address, and be sure the address is complete.

To format a bulleted list use the following code:

text
text
text
add <ul> to the beginning and end of the bulleted code if you want it indented.

<hr> for a horizontal rule

Max Content images for this website; w 400pt no height limit.
350 pt is better, images can be resized by program but it's best if they're loaded to size.

For enlarged view for this website:
max content image width = 550

Color Mode= RGB, index color for transparent gifs
Resolution = 72 dpi

Save for web as
jpg for continuous tone
gif for clip art/flat color

Smallest file size possible without losing quality

Tip, create a new item alway by hitting "new"button in green at the top of the list of current group.

DO NOT USE THE DELETE FUNCTION, UNLESS YOU WISH TO DELETE A PAGE OR IMAGE FROM THE SITE ENTIRELY.